

THE MSUNDUZI MUNICIPALITY

SUPPLIES AND SERVICES CONTRACT No.6 OF 2021 SECTION 2LB

**APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE CLEANING SERVICES FOR
LIBRARY BUILDINGS**

TENDER NOTICE

The Msunduzi Municipality hereby invites service providers to provide cleaning services for Msunduzi Library **Buildings**. Only tenderers registered with the BCCCI- (**Bargaining Council for Cleaning Contract Industry**) and submit proof of registration will be considered for appointment. **Failure to submit the above proof shall lead to the disqualification of the tender.**

It is compulsory for all interested tenderers to download a **Tender Registration Form** in order for the tender document to be emailed to the interested tenderer. The Tender Registration Form is available on the Municipality's website www.msunduzi.gov.za in the Tenders Folder. The Tender Registration Form must be completed and emailed to the following email address: Phiwe.mthalande@msunduzi.gov.za for registration. The registration will start from **Thursday, 08 July 2021** until **Thursday, 22 July 2021** at **23h59**.

Tenderers will thereafter receive an email from **Phiwe Mthalande** with the tender document and the date of the **Virtual Briefing Meeting**.

Tenders must be submitted both in hard copy and on CD/USB flash Drive contained in sealed envelopes and marked with "Contract No. SS6 OF 2021 SECTION 2LB" with the Contract Description must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (Commercial Road), Pietermaritzburg, not later than **12h00**, on **13 August 2021**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: The tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:-

No.	Evaluation Criteria	Maximum Points
1.	Company Experience in providing cleaning services	15 Points

2.	Number of Related Projects	15 Points
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Total Functionality Points	30 Points
Threshold to Qualify for Stage Two	(20 Points) 66.67%

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR M KHATHIDE (CITY MANAGER)